

(Established under Article 30 of the Constitution of India as a Muslim Minority Govt. Aided General Degree College, Affiliated to the University of Calcutta and included Under Section 2(f) and 12B of the UGC Act, 1956.)

Jogibattala, P.O.- Dakshin Gobindapur, P.S.- Baruipur, Dist.-South 24 Parganas, Pin-700145 Phone No.: 033 2437 0111, Email: alameenmemorial@gmail.com, Website: alameenmemorial.org

Meeting No.

Date: 05.07.2018

Place: College Premises Time: 4:00 PM-5:00PM

Signature of the IQAC members presence:

1. Dr. Nurul Haque (Principal), Chairman

2. Prof. Sayera Begum, Co-Ordinator Magum

3. Prof. Matin Ahamed, NAAC Co-Ordinator

4. Prof. Dipankar Manna

5. Prof. Bablu Naskar

6. Prof. Sanchati Ghosh glive

7. Prof. Shamsul Haque S. Hogh

8. Prof. Sk. Asgar Ali

9. Mr. Asadulla Khan

10. Mr. Tazuddin Ahmed

11. Mrs. Sabnam Easmin &

12. Mrs. Benajir Khatun Thatas

13. Mr. Rahamatulla Molla

Al-Ameen Memorial Minority College Jogibattala, Baruipur, Kolkata -700145

A meeting of the Internal Quality Assurances Cell was held today, 5<sup>th</sup> July, 2018 at 4:00 pm. in the conference hall of the College. The meeting was chaired by the principal, Dr. Nurul Haque, the Chairman of IQAC.

Item no. 01: Read and confirmed the proceedings of the last meeting.

Item no. 02: The IQAC Coordinator placed the action taken report for approved, hence the same is approved.

Item no. 03: Decided that the IQAC would affectively monitor the following for their timely delivery:

i) Academic calendar

ii) College Routine

iii) Departmental Routine

iv) Personal Routine of Facultis etc.

Item no. 04: The IQAC has decided that one day workshop of Faculty Development Programme (FDP) on Intellectual Property Right (IPR) will be held on 10<sup>th</sup> November, 2018.



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Item no. 05: The IQAC unanimously resolved that the Committee for Green Audit be constituted with the following members:

- 1. Dr. Nurul Haque, Principal & Chairman
- 2. Mr. Dipankar Manna (Convener)
- 3. Ms. Sayera Begum
- 4. Mr. Matin Ahmed
- 5. Mr. Abdul Ali Khan
- 6. Mr.Sk. Asgar Ali
- 7. Ms. Benajir Khatun
- 8. Mr. Tazuddin Ahmed
- 09. Mr. Rahamatulla Molla.
- 10. Ms. Farida Khatun
- 11. Mr. Dibyendu Sardar
- 12. Mr. Goutam Sardar
- 13. Mr. Baktiaruddin Laskar
- 14. Mr. Golam Rab Halder

There being no other item for discussion, the meeting ended with a vote of thanks to the chair Dr. Nurul Haque.

Date: 05.07.2018 Place: AMM College Dr. Nural Haque
Chairman of the Meeting
Internal Quality Assurance Cell
Al Ameen Memorial Minority College

Al-Ameen Memorial Minerity College Jogibatiata, Barupur, Kol-146

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Meeting No.

Date:30.07.2018

Place: College Premises Time: 4:00 PM-5:00PM

Signature of the IQAC members presence: ,

1. Dr. Nurul Hague (Principal), Chairman

2. Prof. Sayera Begum, Co-Ordinator Begum

3. Prof. Matin Ahamed, NAAC Co-Ordinator

4. Prof. Dipankar Manna

5. Prof. Bablu Naskar

6. Prof. Sanchati Ghosh

7. Mr. Tazuddin Ahmed

8. Prof. Sk. Asgar Ali

9. Mr. Asadulla Khan Akan

10. Mrs. Sabnam Easmin

11. Prof. Shamsul Haque 3. Hasp

11. Prof. Stiatisti naque S. Ho

12. Mr. Rahamatulla Molla

13. Mrs. Benajir Khatun

Al-Ameen Memorial Minority College Jogibattala, Baruipur, Kolkata -700145

A meeting of the Internal Quality Assurances Cell was held today, 30th July, 2018 at 4:00 pm. in the conference hall of the College. The meeting was chaired by the principal, Dr. Nurul Haque, the Chairman of IQAC.

Item no. 01: Read and confirmed the proceedings of the last meeting.

Item no. 02: The IQAC Coordinator placed the action taken report for approved, hence the same is approved.

Item no. - 03: The member of the IQAC resolved that all the HODs are entrusted to coordinate with other teachers of each department for preparing lesson plans on interdisciplinary subjects / papers at regular intervals as necessary. All teachers have to utilize these materials while teaching in the classrooms for enriching and developing the students knowledge on the subjects / topics, such as:

i) Interdisciplinary between Bengali and English: Various literary works of Shakespeare, Milton, Words Worth, etc.

ii) History and Bengali: Socio-cultural conditions of Bengal in ancient to modern period.

iii) Philosophy and Pol.Science: Gandhi's Satyagaha

iv) Arabic and Islamic History and Culture: Various activities of Pious Caliphs.

Item no.04: Resolved that all the teachers have to apply proper teaching and learning process in their classess regularly.

There being no other item for discussion, the meeting ended with a vote of thanks to the chair Dr. Nurul Haque.

Date: 30.07.2018 Place: AMM College Dr. Muryl Haque Chairman of the Meeting Internal Quality Assurance Cell Al-Ameen Memorial Minority College

Principal

Al-Armaan Marmorial Minority College
Jogibattale, Baruipur, Kol.-145

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Meeting No. Date: 04.08.2018

Place: College Premises Time: 4:00 PM-5:00PM

Signature of the IQAC members presence:

1. Dr. Nurul Haque (Principal), Chairman

2. Prof. Sayera Begum, Co-Ordinator Mayum

3. Prof. Matin Ahamed, NAAC Co-Ordinato

4. Prof. Dipankar Manna

5. Prof. Bablu Naskar

6. Prof. Sanchati Ghosh Glod

7. Mr. Tazuddin Ahmed

8. Prof. Sk. Asgar Ali God

9. Mr. Asadulla Khan

10. Mrs. Sabnam Easmin

10. MIS. Sabilati Easiliii

11. Prof. Shamsul Haque S. Hazer 12. Mr. Rahamatulla Molla

13. Mrs. Benajir Khatun

Al-Ameen Memorial Minority College Jogibattala, Baruipur, Kolkata -700145

A meeting of the Internal Quality Assurances Cell was held today, 4th August, 2018 at 4:00 pm. in the conference hall of the College. The meeting was chaired by the principal, Dr. Nurul Haque, the Chairman of IQAC.

Item no. 01: Read and confirmed the proceedings of the last meeting.

Item no. 02: The IQAC Coordinator placed the action taken report for approved, hence the same is approved.

Item no. 03: The member of the IQAC resolved that all the HODs are entrusted to coordinate with other teachers of each department for preparing lesson plans as regular intervals as necessary and the same be properly utilized in the classroom teaching and also be submitted to principal for his kind perusal on time.

There being no other item for discussion, the meeting ended with a vote of thanks to the chair Dr. Nurul Haque.

Date: 04.08.2018 Place: AMM College Dr. Nury Haque Chairman of the Meeting Internal Quality Assurance Cell Al Ameen Memorial Minority College

Al-Ameen Memorial Minority College Jogibattale, Baruipur, Kol.-145

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Meeting No.

Date: 03.11.2018 Place: College Premises Time: 4:00 PM-5:00PM

Signature of the IQAC members presence:

1. Dr. Nurul Haque (Principal), Chairman

2. Prof. Sayera Begum, Co-Ordinator & Beyum

3. Prof. Matin Ahamed, NAAC Co-Ordinator

4. Prof. Dipankar Manna

5. Prof. Bablu Naskar

6. Prof. Sanchati Ghosh (3)

7. Mr. Tazuddin Ahmed

8. Prof. Sk. Asgar Ali

9. Mr. Asadulla Khan

10. Mrs. Sabnam Easmin

11. Prof. Shamsul Haque S. Hasp

12. Mr. Rahamatulla Molla

13. Mrs. Benajir Khatun

Al-Ameen Memorial Minority College Jogibattala, Baruipur, Kolkata -700145

A meeting of the Internal Quality Assurances Cell was held today, 3rd November,2018 at 4:00 pm. in the conference hall of the College. The meeting was chaired by the principal, Dr. Nurul Haque, the Chairman of IQAC.

Item no. 01: Read and confirmed the proceedings of the last meeting.

Item no. 02: The IQAC Coordinator placed the action taken report for approved, hence the same is approved.

Item no. - 03: Decided that the IQAC would affectively monitor the following for timely conducting various examinations :

i) Class Test

ii) Unit Test

iii) Test Examination and Re-Test Examination.

Item no.04: Resolved that the Annual Sports will be arranged in the months of November, 2018

There being no other item for discussion, the meeting ended with a vote of thanks to the chair Dr. Nurul Haque.

Date: 03.11.2018 Place: AMM College Dr. Nurvil Haque
Chairman of the Meeting
Internal Quality Assurance Cell
Al-Ameen Memorial Minority College

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